



# ELECTRICAL PERMIT

APPLICATION NO.

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EP NO.

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DATE ISSUED

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**BOX 1 (TO BE ACCOMPLISHED BY THE OWNER / APPLICANT)**

OWNER / APPLICANT/ COMPANY	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO., STREET	BARANGAY	CITY / MUNICIPALITY	ZIP CODE	TELEPHONE / MOBILE NO.
LOCATION OF CONSTRUCTION WORKS: LOT NO. _____ BLK. NO. _____ TCT NO. _____ TAX DEC. NO. _____				
STREET _____ BARANGAY _____ CITY / MUNICIPALITY OF _____				
<b>SCOPE OF WORK</b>				
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> RECONNECTION OF SERVICE ENTRANCE		<input type="checkbox"/> UPGRADING OF SERVICE ENTRANCE
<input type="checkbox"/> ANNUAL INSPECTION		<input type="checkbox"/> SEPARATION OF SERVICE ENTRANCE		<input type="checkbox"/> OTHERS (SPECIFY) _____
<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> UPGRADING OF SERVICE ENTRANCE		_____
<b>SUMMARY OF ELECTRICAL LOADS / CAPACITIES APPLIED FOR</b>				
TOTAL CONNECTED LOAD _____ kVA	TOTAL TRANSFORMER CAPACITY _____ kVA		TOTAL GENERATOR / UPS CAPACITY _____ kVA	

**BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE DESIGN PROFESSIONAL)**

DESIGN PROFESSIONAL PLANS AND SPECIFICATIONS	
_____ Date _____ <b>PROFESSIONAL ELECTRICAL ENGINEER</b> (Signed and Sealed Over Printed Name)	ADDRESS
	PRC NO.
	PTR NO.
	ISSUED AT
	VALIDITY
	DATE ISSUED
	TIN

**BOX 3**

SUPERVISOR / IN-CHARGE OF ELECTRICAL WORKS		
<input type="checkbox"/> PROFESSIONAL ELECTRICAL ENGINEER	<input type="checkbox"/> REGISTERED ELECTRICAL ENGINEER	<input type="checkbox"/> REGISTERED MASTER ELECTRICIAN
_____ Date _____ (Signed and Sealed Over Printed Name)		
PRC NO.	VALIDITY	
PTR NO.	DATE ISSUED	
ISSUED AT	TIN	

**BOX 4**

Building Owner			With my Consent: Lot Owner		
_____ (Signature Over Printed Name) Date: _____			_____ (Signature Over Printed Name) Date: _____		
Address			Address		
CTC No.	Date Issued	Place Issued	CTC No.	Date Issued	Place Issued

**TO BE ACCOMPLISHED BY THE PROCESSING & EVALUATION DIVISION**

**BOX 6**

RECEIVED BY:	DATE:
<b>FIVE (5) SETS ELECTRICAL DOCUMENTS</b>	
<input type="checkbox"/> ELECTRICAL PLANS AND SPECIFICATIONS	<input type="checkbox"/> EXPECTED DATE OF COMPLETION / INSTALLATION / CONSTRUCTION
<input type="checkbox"/> SPECIAL FIXTURES AND EQUIPMENT	<input type="checkbox"/> OTHERS (SPECIFY) _____
<input type="checkbox"/> PROPOSED STARTING DATE OF INSTALLATION / CONSTRUCTION	

**BOX 7**

PROGRESS FLOW					
	IN		OUT		PROCESSED BY
	DATE	TIME	DATE	TIME	
ELECTRICAL					<b>ELECTRICAL ENGINEER</b> (Signature Over Printed Name) PRC Reg. No. _____ Validity _____
OTHERS (SPECIFY)					

**BOX 8**

**ACTION TAKEN:**

1. THAT THE PROPOSED ELECTRICAL WORKS SHALL BE IN ACCORDANCE WITH THE ELECTRICAL PLANS FILED WITH THIS OFFICE AND IN CONFORMITY WITH THE PROVISIONS OF THE LATEST PHILIPPINE ELECTRICAL CODE, THE NATIONAL BUILDING CODE AND ITS IRR.
2. THAT PRIOR TO ANY ELECTRICAL INSTALLATION, THE OWNER/ PERMITTEE SHALL SUBMIT A DULY ACCOMPLISHED PRESCRIBED NOTICE OF CONSTRUCTION TO THE OFFICE OF THE BUILDING OFFICIAL.
3. THAT FOR INSTALLED ELECTRICAL CAPACITY OF 200 AMPERES AND ABOVE AT 230 VOLTS NOMINAL AND ABOVE, A SPECIALTY ELECTRICAL CONTRACTOR DULY LICENSED BY THE PHILIPPINE CONTRACTORS ACCREDITATION BOARD (PCAB) SHALL BE REQUIRED.
4. THAT A DULY LICENSED ELECTRICAL PRACTITIONER SHALL BE IN-CHARGE OF THE INSTALLATION, AND THAT UPON COMPLETION OF THE ELECTRICAL WORKS, HE SHALL SUBMIT THE ENTRY OF THE LOGBOOK DULY SIGNED AND SEALED TO THE OBO INCLUDING AS-BUILT PLANS AND OTHER DOCUMENTS. HE SHALL ALSO ACCOMPLISH THE CERTIFICATE OF COMPLETION STATING THAT THE ELECTRICAL WORKS CONFORM TO THE PROVISIONS OF THE PHILIPPINE ELECTRICAL CODES, THE NATIONAL BUILDING CODE AND ITS IRR.
5. THAT THIS PERMIT IS **NULL AND VOID** UNLESS ACCOMPANIED BY THE BUILDING PERMIT EXCEPT FOR PROJECTS INVOLVING PURELY ELECTRICAL WORKS IN WHICH CASE ONLY THE BUILDING PERMIT NUMBER OF THE EXISTING BUILDING I STRUCTURE SHALL BE REQUIRED.
6. THAT A CERTIFICATE OF FINAL ELECTRICAL INSPECTION (CFEI) SHALL BE SECURED PRIOR TO THE ACTUAL OCCUPANCY OF THE BUILDING.
7. THAT THIS PERMIT SHALL BE POSTED AT THE DOOR OR SITE OF WORK.

**PERMIT ISSUED BY:**

**ENGR. FRANCIS JEROME P. RONQUILLO**

**OIC – Building Official**

(Signature over Printed Name)

Date \_\_\_\_\_