



NOTICE OF AWARD

August 04, 2022

MNJ TRADING

Unit 203, Fiori Bldg. Capri Oasis,
Dr. Sixto Antonio Ave.,
Barangay Maybunga, Pasig City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Sanitation Supplies and Maintenance Equipment** for the use of the **Tanghalang Pasigueño** under **Purchase Request No. 100-22-06-842**, the Bids and Awards Committee resolved to recommend the award of the contract to **MNJ TRADING** in the amount of **Six Hundred Seventy Six Thousand Nine Hundred Fifty One Pesos Only (Php 676,951.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **REY KEVIN L. VILLANUEVA**
Authorized Representative
MNJ TRADING

Date: 8/15/22



OFFICE OF THE MAYOR

NOTICE TO PROCEED

August 23, 2022

Date

MNJ TRADING

Unit 203, Fiori Bldg. Capri Oasis,
Dr. Sixto Antonio Ave.,
Barangay Maybunga, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Sanitation Supplies and Maintenance Equipment** for the use of the **Tanghalang Pasigueño** under **Purchase Request No. 100-22-06-842** covered by **Purchase Order No. 22-08-1878** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **REY KEVIN L. VILLANUEVA**
Authorized Representative
MNJ TRADING

Date: 8/23/22



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**

Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878

Date : August 15, 2022

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Date of Delivery : _____

Delivery Term : 15 Calenday days

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	GALS	75	Bleach, ZONROX LEMON 5.25 to 8.25 % sodium hypochlorite 500 ml Lemon Scent	220.00	16,500.00
2	PCS	65	Glass Cleaner, UNBRANDED Solution with Spray 500 ml Scent : Pine Formulation : Liquid	119.00	7,735.00
3	GAL	20	Wax Stripper for Wooden Floor, UNBRANDED Scent : Lavender Pack Size : 3700 ml or 1 gallon Pack Type : Single	750.00	15,000.00
4	GAL	200	Fabric conditioner, UNBRANDED Anti-bacterial 1 gallon Sunrise Fresh Scent	249.00	49,800.00
5	PCS	70	Chlorine Solution, UNBRANDED 1 gallon 0.5% hypochlorite strong disinfectant	299.00	20,930.00

Control No. **3688**

SUBTOTAL : Php 109,965.00

Total Amount in Words One Hundred Nine Thousand Nine Hundred Sixty-five Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
(Authorized Official)

City Mayor

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)

8/23/22
Date

Requisitioning Office/Dept. :

FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Central Supply Office
 Date of Delivery : _____
 Delivery Term : 15 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
6	PCS	150	Disinfectant spray, UNBRANDED Aerosol Type 400 gms Scent : Fresh Blossom	349.00	52,350.00
7	GAL	36	Disinfectant Cleaner Solution, UNBRANDED 1 gallon Scent : Citronella	399.00	14,364.00
8	PCS	65	Disinfectant Cleaner for Floor, PUREMEDIX Active Ingredient : Sodium Hypochlorite Scent : Lemon	415.00	26,975.00
9	PACK	250	Detergent powder soap, UNBRANDED 1 kg/pack	99.00	24,750.00
10	PACKS	200	Interfolded Tissue Paper, UNBRANDED 3-ply toilet paper Hypo-allergenic	109.00	21,800.00
11	PACKS	350	Bathroom Tissue Roll, FEMME 2-ply 400 sheets/roll	105.00	36,750.00

Control No. **3688** **SUBTOTAL : Php 286,954.00**

Total Amount in Words *Two Hundred Eighty-six Thousand Nine Hundred Fifty-four Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/17/22
Date

Very truly yours,
VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. : FAUSTO M. LUNA JR. <i>(Authorized Official)</i>	Funds Available : JUVY A. CUENCO <i>Chief Accountant</i>	Amount : _____ OBR No. : _____
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**

P.O. No. : 22-08-1878

Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

Date : August 15, 2022

Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office

Delivery Term : 15 Calendar days

Date of Delivery : _____

Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
12	PCS	34	Broom stick, UNBRANDED Eco-friendly made of coconut Size : 36"	75.00	2,550.00
13	BOXES	50	Face mask, UNBRANDED KF94 Mask 4D Color : White 3-D Butterfly face lifting design	215.00	10,750.00
14	SETS	100	Rubber Latex Long Gloves, UNBRANDED Color : Yellow Size : Medium 8.1-9 cm Beef Tendon Rubber	69.00	6,900.00
15	ROLLS	200	Biodegradable Trash Black Trash Bag, UNBRANDED Size : Medium - 22 x 24 " Approximately 12 kgs	65.00	13,000.00
16	ROLLS	250	Garbage Bag Black XI, UNBRANDED Size : Medium - 30 x 37 " Approximately 22 kgs	85.00	21,250.00
17	PCS	35	Bathroom Toilet Brush with Holder, UNBRANDED Size : 47 cm X 10.5 cm Color : White	64.00	2,240.00

Control No. **3688**

SUBTOTAL : Php 343,644.00

Total Amount in Words *Three Hundred Forty-three Thousand Six Hundred Forty-four Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)

Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
18	SETS	15	Water Toilet Bowl Pumice Stone Cleaner, UNBRANDED Color : Gray Material : Pumice Stone	160.00	2,400.00
19	PCS	15	Dustpan, UNBRANDED Length : 108.2 cm Width : 28 cm Type : Foldable Color : Gray	64.00	960.00
20	PCS	7	Pure Stainless Dustpan, UNBRANDED Size : H = 68cm ; W = 28 cm Durable and heavy duty	495.00	3,465.00
21	PCS	16	Hand-press Watering Can Spray Bottle, UNBRANDED Size : Approx 20.5 x 8.5 cm Material : Plastic	29.00	464.00
22	PCS	64	Mop, UNBRANDED Color : White Material : Cotton Broom Type : Mop Size : 35 cm x 15 cm	254.00	16,256.00

Control No. **3688**

SUBTOTAL : Php 367,189.00

Total Amount in Words *Three Hundred Sixty-seven Thousand One Hundred Eighty-nine Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/17/22
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig
City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calenday days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
23	PCS	64	Mop head, UNBRANDED Color : White Material : Cotton Weight : 350 g Length : 12 m or 120 cm	187.00	11,968.00
24	UNITS	4	Vacuum Cleaner Heavy Duty, UNBRANDED 3-in-1 Wet and Dry Extract with HEPA Filter 1500 W 15 L capacity	15,950.00	63,800.00
25	UNITS	4	Heavy Duty Mop Squeezer, UNBRANDED Capacity : 36 L Eco-friendly industrial use Handle Type : Electrophoresis Iron Spring Material : Chrome-plated spring steel Wheels : 3" rubber wheels * 4 pcs No mop included	7,850.00	31,400.00
26	UNITS	4	Heavy Duty Carpet Blower, UNBRANDED Power : 3/4 HP Voltage : 110-120 V / 220-240V Frequency : 60Hz/50Hz Power Cord : 25 ft Fans Dia : 246 mm RPM : 1350/1200/1100	11,995.00	47,980.00

Control No. **3688**

SUBTOTAL : Php 522,337.00

Total Amount in Words *Five Hundred Twenty-two Thousand Three Hundred Thirty-seven Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
(Authorized Official)

City Mayor

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/23/22
 Date

Requisitioning Office/Dept. :

FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : MNJ TRADING	P.O. No. : <u>22-08-1878</u>
Address : <u>Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City</u>	Date : <u>August 15, 2022</u>
	Mode of Procurement: <u>SMALL VALUE PROCUREMENT</u>

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Central Supply Office</u>	Delivery Term : <u>15 Calendar days</u>
Date of Delivery : _____	Payment Term : <u>within 45 days upon completion of delivery</u>

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
27	SETS	479	High-Density Dipped Double Sided Dishwashing Sponge, UNBRANDED Size : Approx 7 x 10 x 3 cm Color : Green and Yellow	39.00	18,681.00
28	SETS	35	Stainless Steel Sponge, UNBRANDED Material : Stainless Steel Size : 7.2 * 2.2 cm Weight : 20 G	34.00	1,190.00
29	PCS	15	Janitorial Cleaning Belt Bag, UNBRANDED Material : Cordura Size : Length 19 cm Width : 6 cm Height : 27 cm Feature : with large pocket and pouches for handheld tools	299.00	4,485.00
30	PCS	16	Black Apron, UNBRANDED Thickness : Normal Size - Length : 70 cm Clothing Width : 68 cm Waistband : 50 cm Overall length : 90 cm	69.00	1,104.00

Control No. 3688	SUBTOTAL :	Php 547,797.00
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Total Amount in Words *Five Hundred Forty-seven Thousand Seven Hundred Ninety-seven Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

<p>Conforme :</p> <p style="text-align: center;"> <u>REY KEVIN L. VILLANUEVA</u> <i>(Signature over printed name of Supplier)</i></p> <p style="text-align: center;"><u>8/23/22</u> Date</p>	<p>VICTOR MA. REGIS N. SOTTO <i>(Authorized Official)</i></p> <p>City Mayor</p>
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Requisitioning Office/Dept. : <p style="text-align: center;"> FAUSTO M. LUNA JR. <i>(Authorized Official)</i></p>	Funds Available : <p style="text-align: center;"> JUVY A. CUENCO Chief Accountant</p>	Amount : _____ OBR No. : _____
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
31	PCS	100	Cham Clean Towel Synthetic Chamois, UNBRANDED Material : Synthetic Chamois Size : 43 cm x 32 cm x 0.2 cm	49.00	4,900.00
32	PCS	6	Power Extension Wheel 15m, UNBRANDED Maximum Wattage : 2500W Current : 10A Voltage 250V Cord Length : 15m	1,445.00	8,670.00
33	PCS	4	Universal Socket Extension 6m, UNBRANDED Outlet Socket 2 universal outlet with ground 1 universal outlet 6 meters 10A 250V 1250W High Quality and Heavy Duty	445.00	1,780.00
34	PCS	16	Rain Boots, UNBRANDED Material : Rubber Boots Height : High Cut Wide Fit : Yes Size : 41 Leather Type : Suede Leather Finish : Matte	225.00	3,600.00

Control No. **3688**

SUBTOTAL : Php 566,747.00

Total Amount in Words *Five Hundred Sixty-six Thousand Seven Hundred Forty-seven Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme :

REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/23/22
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :

FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **MNJ TRADING**
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
35	PCS	4	Grass Cutter, UNBRANDED Length: 550mm/22inches Material:55# carbon steel Heat treatment blade	590.00	2,360.00
36	PCS	2	PVC Garden Hose, UNBRANDED Color : Green with Nozzle Size : 90 m	3,437.00	6,874.00
37	BUNDLES	70	Rags, UNBRANDED Type : Coton Color : White or Yellow Size : 30 x 30 cm	64.00	4,480.00
38	SETS	2	Gardening Tool Set, UNBRANDED 10-pc set Material : Steel Iron Color : Green Weight 1300 g Size : 5.7*3.7*2.7 cm	745.00	1,490.00
39	PCS	480	Bathroom Deodorizer, UNBRANDED 100 gms Scent: Lemon	75.00	36,000.00

Control No. **3688**

SUBTOTAL : Php 617,951.00

Total Amount in Words *Six Hundred Seventeen Thousand Nine Hundred Fifty-one Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.


Very truly yours,

Conforme :


REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/23/22
Date

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/ Dept. :


FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : _____

OBR No. : _____



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : MNJ TRADING
 Address : Unit 203 Fiori Bldg. Capri Oasis, Dr. Sixto Antonio Ave., Barangay Maybunga, Pasig City

P.O. No. : 22-08-1878
 Date : August 15, 2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
 Date of Delivery : _____

Delivery Term : 15 Calendar days
 Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
40	PCS	2	Polisher, UNBRANDED Size : 8" Underside Size : 20.3 cm with bumper Handle Size : 1m adjustable stainless tube Cord : 9 meters royal cord Motor : 1/5 hp 220V 60 cycles Brush Speed : 205 RPM Consumption : 0.149 kw/149 watts ***** <i>Nothing Follows</i> *****	29,500.00	59,000.00


For the maintenance of facilities in Tanghalang Pasigueño for the use of Tanghalang Pasigueño

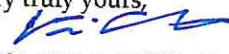
Control No. **3688** GRAND TOTAL : **Php 676,951.00**

Total Amount in Words *Six Hundred Seventy-six Thousand Nine Hundred Fifty-one Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

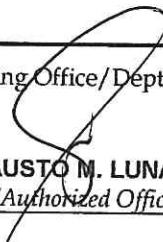
Conforme :


REY KEVIN L. VILLANUEVA
(Signature over printed name of Supplier)
8/23/22
Date

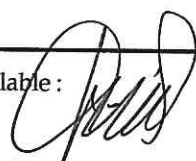
Very truly yours,


VICTOR MA. REGIS N. SOTTO
(Authorized Official)
 City Mayor

Requisitioning Office/Dept. :


FAUSTO M. LUNA JR.
(Authorized Official)

Funds Available :


JUVY A. CUENCO
Chief Accountant

Amount : 9 676 951.-
100-2022-08-
 OBR No. : 0071, 3371